# STATE OF CONNECTICUT
## OFFICE OF EDUCATION AND DATA MANAGEMENT

## APPLICATION FOR
## TELECOMMUNICATOR INSTRUCTOR CERTIFICATION

## INSTRUCTIONS

Please check all that apply at this time:

☐ Current State of Connecticut employee     ☐ Retired State of Connecticut employee

☐ Full-time or part-time CT Fire Academy instructor

***Please be advised, if you checked any of the above, you are not eligible to teach in a State sponsored Telecommunicator Training Program***

YES    NO
☐      ☐     *I am interested in teaching in the State Telecommunicator Certification Program*

------------------------------------------------------------------------------------------

1. Please type or print all information. If additional space is required, attach extra pages to this application. If you attach a resume, all information must also be completed on this form.

2. Give complete and accurate information about your training and experience.

3. Attach any copy of any teaching methods course to this application as evidence of instructor training

4. When completed, mail this application to:

> Department of Public Safety
> Office of Education and Data Management 3-C
> 1111 Country Club Road
> Middletown, CT 06457-2389

---

**APPLICANT INFORMATION**

**Please print clearly**

Last Name: _____ First Name: _____ MI: _____

Last four digits of SSN: _____ Email: _____

Mailing Address: _____ City: _____ State: ___ Zip: _____

Work Phone: (___)_____ Cell Phone: (___)_____ Home Phone: (___)_____

------------------------------------------------------------------------------------------

*I hereby certify that the statements made on this application are true to best of my knowledge and belief. I understand that any false statements can lead to the denial or revocation of certification. (CGS 53A-157)*

Applicant Signature: _____ Date: _____

**GENERAL EDUCATION**

Do you have a High School Diploma?  ☐ Yes ☐ No  (or)  Do you have a G.E.D? ☐ Yes     ☐ No
(General Equivalency Diploma)

School Name:                                                     Year Received:              State:

City/State:

Year Graduated

**COLLEGE EDUCATION HISTORY**

| Name | Address | Major | Dates Attended | Hours Completed | Type of Degree/Certificate |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**OTHER TRAINING**  *(List instructor methods courses completed – required information)*

| Course Name | School | Location | Course Hours | Date of Completion |
|---|---|---|---|---|
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TRAINING / INSTRUCTIONAL EXPERIENCE**  *(List courses you have taught)*

| Title | Audience Type | Date(s) | Hours | Sponsoring Agency |
|---|---|---|---|---|
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**APPLICANT TELECOMMUNICATION EMPLOYMENT HISTORY**

*List any professional experience you have/had in any phase of public/private safety emergency telecommunications, including law enforcement, fire fighting, and/or emergency medical services. Start with the most recent position and work back.*

| Official Job Title | Name of Public/Private Safety Agency | Employment Dates | Supervisor |
|---|---|---|---|
| | | | |

Duties/Responsibilities:

| | |
|---|---|
| | |
| | |
| | |
| | |

| Official Job Title | Name of Public/Private Safety Agency | Employment Dates | Supervisor |
|---|---|---|---|
| | | | |

Duties/Responsibilities:

| | |
|---|---|
| | |
| | |
| | |
| | |

| Official Job Title | Name of Public/Private Safety Agency | Employment Dates | Supervisor |
|---|---|---|---|
| | | | |

Duties/Responsibilities:

| | |
|---|---|
| | |
| | |
| | |

# FUNCTIONAL AREAS

CHECK ALL THAT APPLY IN WHICH YOU ARE QUALIFIED TO TEACH

☐ Unit 1 – Interpersonal Communications     ☐ Unit 7 – Telecommunicator Liability

☐ Unit 1a – Stress Management     ☐ Unit 8 – E 911 Systems

☐ Unit 2 – Organization of Communications     ☐ Unit 8a – Telecommunications Devices for the Deaf (TDD)

☐ Unit 3 – Modern Telecom Systems     ☐ Unit 9 – Law Enforcement Dispatching

☐ Unit 4 – Broadcast Rules & Procedures     ☐ Unit 10 – Fire Dispatching

☐ Unit 5 – Record Systems     ☐ Unit 11 – Emergency Medical Dispatch

☐ Unit 6 – Telephone Techniques     ☐ Unit 12 – Hazardous Materials Awareness

☐ *Check here if you wish to be considered as a course coordinator.*